

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, February 24, 2020 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
 - a) Introduction and Oath of Office of Fox Crossing Police Officer Christopher Schreiber – Police Chief Tim G. Seaver
 - b) Fox Cities Convention & Visitors Bureau Appreciation for Community First Champion Center Support – Executive Director Pam Seidl
3. **Public Hearings**
4. **Minutes to Approve/ Minutes and Correspondence to Receive**
 - Minutes to Approve**
 - a) Regular Village Board Meeting – February 10, 2020
 - Minutes and Correspondence to Receive**
 - b) Fox West Regional Sewage Commission Meeting – January 8, 2020
 - c) Park Commission Meeting – January 8, 2020
 - d) Water Main Break Report – January 2020
 - e) Water Pumpage Report – January 2020
 - f) Spring Primary Election Results – February 18, 2020
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. Note: The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 200224-1 Extraterritorial Certified Survey Map – Parcels 006033502 and 0060341 Located in the Town of Clayton
 - b) 200224-2 Award Bids – Home Avenue Sanitary Sewer Main Replacement Project, Installation and Materials
 - c) 200224-3 Award Bid – Stroebe Road Water Main Replacement Project
 - d) 200224-4 Award Bid – 2020 Road Resurfacing Program to Include the Clayton Avenue Resurfacing Project, the West American Drive Curb Ramp Replacements, and the Bryce Drive Cul-de-Sac Improvements
 - e) 200224-5 Reappointment of Zoning Board of Appeals Member – James Duley
 - f) 200224-6 Operator License Applicants
 - g) 200224-7 Expenditures
9. **Reports**
 - a) Village Manager Jeffrey Sturgell – Results of Department of Safety & Professional Services (DSPA) Occupational Health and Safety Inspection
10. **Closed Session**
11. **Adjourn**

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #200224-1

EXTRATERRITORIAL CERTIFIED SURVEY MAP – PARCELS 006033502 AND 0060341 LOCATED IN THE TOWN OF CLAYTON

WHEREAS, the applicants are requesting approval of an Extraterritorial Certified Survey Map (CSM) to adjust the property line between vacant parcels 006033502 and 0060341 located in the Town of Clayton; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their February 19, 2020 meeting and recommended approval of the Extraterritorial Certified Survey Map with the following condition:

1. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 5 Aye 0 Nay 1 Excused 1 Abstain

NOW, THEREFORE, BE IT RESOLVED the Village of Fox Crossing Board of Trustees hereby recommends approval of the Extraterritorial Certified Survey Map with the above condition.

Adopted this 24th day of February, 2020

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200224-2

AWARD BIDS – HOME AVENUE SANITARY SEWER MAIN REPLACEMENT PROJECT, INSTALLATION AND MATERIALS

WHEREAS, on January 31, 2020, sealed bids for the installation portion of the Home Avenue Sanitary Sewer Main Replacement project were due in the office of the Utility Department by 2:00 p.m., at which time they were publicly opened and read; and

WHEREAS, ten (10) bids were received: (bid tabulation enclosed);

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate Bid A</u>	<u>Total</u>
Feaker & Sons Construction, Inc.	\$1,065,316.00	\$295,431.50	\$1,360,747.50
Dorner, Inc.	\$1,083,408.00	\$294,843.00	\$1,378,251.00
Donald Hietpas & Sons, Inc.	\$1,169,953.25	\$289,563.90	\$1,459,517.15
PTS Contractors, Inc.	\$1,168,354.00	\$292,193.00	\$1,460,547.00
DeGroot, Inc.	\$1,157,573.51	\$308,042.20	\$1,465,615.71
Jossart Brothers, Inc.	\$1,166,533.75	\$314,987.00	\$1,481,520.75
Don E. Parker Excavating, Inc.	\$1,172,777.35	\$302,087.00	\$1,474,864.35
Advanced Construction, Inc.	\$1,188,808.00	\$286,435.00	\$1,475,243.00
Kruczek Construction, Inc.	\$1,305,202.66	\$303,264.00	\$1,608,466.66
Robert J. Immel Excavating, Inc.	\$1,398,275.50	\$302,730.00	\$1,701,005.50

WHEREAS, it is the recommendation of Engineer Brad Werner and Utility Superintendent David Tracey to award the Base Bid and Alternate Bid A for installation services to the lowest responsible bidder, Feaker & Sons Construction, Inc., in the total amount of \$1,360,747.50, with final quantity adjustments made by change order to reflect actual quantities; and

WHEREAS, on January 31, 2020, sealed bids for the materials portion of the Home Avenue Sanitary Sewer Main Replacement project were due in the office of the Utility Department by 2:00 p.m., at which time they were publicly opened and read; and

WHEREAS, two (2) bids were received:

<u>Vendor</u>	<u>Base Bid</u>
Core & Main	\$44,550.00
Ferguson Waterworks	\$44,781.00

WHEREAS, it is the recommendation of Engineer Brad Werner and Utility Superintendent David Tracey to award the bid for materials to the lowest responsible bidder, Core & Main, in the amount of \$44,550.00, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid and Alternate Bid A for the installation services of the Home Avenue Sanitary Sewer Main Replacement project to the lowest responsible bidder, **Feaker & Sons Construction, Inc, 1669 Fort Howard Avenue, De Pere, Wisconsin**, for the total amount of **\$1,360,747.50**.

BE IT FURTHER RESOLVED, by the Village of Fox Crossing Board of Trustees to hereby award the bid for the materials for the Home Avenue Sanitary Sewer Main Replacement project, to the lowest responsible bidder, **Core & Main, 2100 Little Rapids Road, De Pere, Wisconsin**, for the total amount of **\$44,550.00**.

Adopted this 24th day of February, 2020

Requested by: David Tracey, Utility Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200224-3

AWARD BID – STROEBE ROAD WATER MAIN REPLACEMENT PROJECT

WHEREAS, on February 12, 2020, sealed bids for the Stroebe Road Water Main Replacement project were due in the office of the Utility Department by 2:00 p.m., at which time they were publicly opened and read; and

WHEREAS, three (3) bids were received: (bid tabulation enclosed)

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate B</u>	<u>Total Bid</u>
Dorner, Inc.	\$369,810.00	\$167,220.00	\$537,030.00
PTS Contractors, Inc.	\$395,100.00	\$158,800.00	\$553,900.00
Superior Sewer and Water Inc.	\$519,355.00	\$128,120.00	\$647,475.00

WHEREAS, it is the recommendation of Engineer Brad Werner and Utility Superintendent David Tracey to award the Base Bid and Alternate B Bid to the lowest responsible bidder, Dorner, Inc., in the total amount of \$537,030.00, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid and Alternate B Bid for the Stroebe Road Water Main Replacement Project, to the lowest responsible bidder, **Dorner, Inc., E506 Luxemburg Road, Luxemburg, Wisconsin**, for the total amount of **\$537,030.00**.

Adopted this 24th day of February, 2020

Requested by: David Tracey, Utility Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200224-4

AWARD BID – 2020 ROAD RESURFACING PROGRAM TO INCLUDE THE CLAYTON AVENUE RESURFACING PROJECT, THE WEST AMERICAN DRIVE CURB RAMP REPLACEMENTS, AND THE BRYCE DRIVE CUL-DE-SAC IMPROVEMENTS

WHEREAS, on February 18, 2020, sealed bids for the 2020 Road Resurfacing Program to include the Clayton Avenue Resurfacing Project, the West American Drive Curb Ramp Replacements, and the Bryce Drive Cul-de-sac improvements, were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, two (2) bids were received: (bid tabulation enclosed);

<u>Item</u>	<u>Northeast Asphalt, Inc.</u>	<u>MCC, Inc.</u>
Base Bid	\$ 677,458.50	\$ 754,566.37
Supplement #1	\$ 21,050.00	\$ 23,782.99
Supplement #2	\$ 28,470.00	\$ 31,880.69
Supplement #3	\$ 15,786.00	\$ 17,899.09
Supplement #4	\$ 24,824.50	\$ 28,269.33
Supplement #7	\$ 223,792.00	\$ 273,836.65
Total:	\$ 991,381.00	\$1,130,235.12

WHEREAS, it is the recommendation of Engineer Lee Reibold and Street Superintendent Randy Gallow to award the Base Bid, Supplement Bid #1, Supplement Bid #2, Supplement Bid #3, Supplement Bid #4, and Supplement Bid #7 to the lowest responsible bidder, Northeast Asphalt, Inc., in the amount of \$991,381.00, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid, Supplement Bid #1, Supplement Bid #2, Supplement Bid #3, Supplement Bid #4, and Supplement Bid #7 for the 2020 Road Resurfacing Program to include the Clayton Avenue Resurfacing Project, the West American Drive Curb Ramp Replacements, and the Bryce Drive Cul-de-sac improvements, to the lowest responsible bidder, **Northeast Asphalt, Inc., W6380 Design Drive, Greenville, Wisconsin, 54942** for the total amount of **\$991,381.00**.

Adopted this 24th day of February, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200224-5

REAPPOINTMENT OF ZONING BOARD OF APPEALS MEMBER – JAMES DULEY

WHEREAS, Chapter 31 Zoning Ordinance requires appointments to the Village of Fox Crossing Zoning Board of Appeals; and

WHEREAS, the Zoning Board of Appeals hears and decides on administrative appeals and variances consistent with the requirements of Article 7 of Chapter 31; and

WHEREAS, the term of Zoning Board of Appeals member James Duley will expire on March 31, 2020; and

WHEREAS, James Duley has expressed interest in being reappointed for a three (3) year term beginning April 1, 2020 through March 31, 2023; and

WHEREAS, Village President Dale Youngquist nominates James Duley for reappointment to a three (3) year term beginning April 1, 2020 through March 31, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby reappoints James Duley as a member to the Village of Fox Crossing Zoning Board of Appeals for a three (3) year term beginning April 1, 2020 through March 31, 2023.

Adopted this 24th day of February, 2020

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200224-6

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicant(s) listed below have made proper application with the Police Department; and

WHEREAS, all applicant(s) either currently holds a valid two-year server license elsewhere, have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicant(s) as follows:

Camille Biggini De Oliveira Approve

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommend the above applicant(s) be approved pending payment, successful background check, and completion of a state-approved alcohol awareness training program for the licensing period of **JULY 1, 2018 – JUNE 30, 2020.**

Adopted this 24th day of February, 2020

Requested by: Tim G. Seaver, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200224-7

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$ 10,178,852.43

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	101,904.01
Special Revenue Fund	\$	72,599.45
Debt Fund	\$	-
Capital Projects Fund	\$	3,750.00
Water Fund	\$	97,804.71
Sewer Fund	\$	133,166.48
Stormwater Fund	\$	7,587.48
Trust & Agency Fund	\$	-
Park Commission Processed Payments	\$	32,638.89
Special Processed Payments	\$	9,729,401.41
Total:	\$	<u>10,178,852.43</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 24th day of February, 2020

Requested by: Myra R. Piergrossi, Finance Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk