

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, October 28, 2019 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Special Village Board Meeting – October 14, 2019
 - b) Regular Village Board Meeting – October 14, 2019
 - c) Special Meetings Budget Workshops – October 14, 2019 and October 21, 2019Minutes and Correspondence to Receive
 - d) Neenah-Menasha Sewerage Commission Meetings – September 24, 2019 and October 15, 2019
 - e) Water Main Breaks Report – September 2019
 - f) Water Pumpage Report – September 2019
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. Note: The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. New Business- Resolutions/Ordinances/Policies
 - a) 191028-1 Certified Survey Map – 1588 & 1586 Delta Drive
 - b) 191028-2 Appoint Fox Crossing Representative to the Fox Cities Convention & Visitors Bureau Board of Directors—Village President Dale Youngquist
 - c) 191028-3 Operator License Applicants
 - d) 191028-4 Expenditures
9. Reports
 - a) Village President Dale Youngquist
 - Budget Workshop #4 will continue after tonight's Village Board Meeting
 - 2020 Village of Fox Crossing Budget Public Hearing to be held Monday, December 2, 2019 at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive, Neenah
 - b) Trustee Kris Koeppe – Results of Electronics Recycling Event held on October 5, 2019
 - c) Parks & Recreation Director Amanda Geiser – Annual Trick-or-Treat Hours in the Village will be held October 31, 2019 from 4:00 p.m. to 7:00 p.m.
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #191028-1

CERTIFIED SURVEY MAP – 1588 & 1586 DELTA DRIVE

WHEREAS, the applicant, Gloss Construction, Inc., is requesting approval of a zero lot line Certified Survey Map (CSM) to split a duplex at 1588 and 1586 Delta Drive so that both sides of the duplex are under separate ownership; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their October 16, 2019 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded Certified Survey Map.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 28th day of October, 2019

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #191028-2

**APPOINT FOX CROSSING REPRESENTATIVE TO THE FOX CITIES CONVENTION
& VISITORS BUREAU BOARD OF DIRECTORS—VILLAGE PRESIDENT DALE
YOUNGQUIST**

WHEREAS, when a community within the Fox Cities Tourism Zone generates one percent (1%) or greater of the total Room Tax generated in the Zone, the community receives a seat on the Fox Cities Convention and Visitors Bureau Board of Directors; and

WHEREAS, for the first time since 2006, the Village of Fox Crossing will generate greater than 1% of the Room Tax within the Fox Cities Tourism Zone and receive a seat on the Board of Directors; and

WHEREAS, Village President Dale Youngquist requests to be appointed to serve as the Fox Crossing representative to the Fox Cities Convention & Visitors Bureau Board of Directors for a three (3) year term beginning January 1, 2020 and ending December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby appoints Village President Dale Youngquist to serve as the Fox Crossing representative to the Fox Cities Convention & Visitors Bureau Board of Directors for a three (3) year term beginning January 1, 2020 and ending December 31, 2022.

Adopted this 28th day of October, 2019

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #191028-3

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicant(s) listed below have made proper application with the Police Department; and

WHEREAS, applicant(s) either currently holds a valid two-year server license elsewhere, have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicant(s) as follows:

Anton Napieralla
Niruta Khatri

Approve
Approve

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommend the above applicant(s) be approved pending payment, successful background check, and completion of a state-approved alcohol awareness training program for the licensing period of **JULY 1, 2018 – JUNE 30, 2020.**

Adopted this 28th day of October, 2019

Requested by: Tim G. Seaver, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #191028-4

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$ 1,720,222.28

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$ 94,476.93
Special Revenue Fund	\$ 29.99
Debt Fund	\$ -
Capital Projects Fund	\$ 269,036.25
Water Fund	\$ 407,045.89
Sewer Fund	\$ 495,859.27
Stormwater Fund	\$ 54,678.84
Trust & Agency Fund	\$ -
Park Commission Processed Payments	\$ 4,931.74
Special Processed Payments	\$ 394,163.37
Total:	<u><u>\$ 1,720,222.28</u></u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 28th day of October, 2019

Requested by: *Myra R. Piergrossi, Finance Director*
Submitted by: *Dale A. Youngquist, Village President*

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk