

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, December 17, 2018 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
 - a) Introduction and Oath of Office of Fox Crossing Police Officer Alec Lund – Police Chief Tim G. Seaver
3. **Public Hearings**
4. **Minutes to Approve/ Minutes and Correspondence to Receive**

Minutes to Approve

 - a) Special Meeting Budget Workshop – October 15, 2018
 - b) Regular Village Board Meeting – October 22, 2018 and November 12, 2018

Minutes and Correspondence to Receive

 - c) Park Commission Meeting – November 14, 2018
 - d) Neenah-Menasha Sewerage Commission Meeting – October 23, 2018
 - e) Fox West Regional Sewerage Commission Meeting – November 7, 2018
 - f) Water Main Break Report – November 2018
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. Note: The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 181217-1:ORD Amend Fox Crossing Municipal Code Chapter 31 Zoning Ordinance – Rezone 988 Cold Spring Road from A-2 General Agriculture District to I-1 Light Industrial District *First Reading*
 - b) 181217-1 Condominium Plat – 1020 American Drive
 - c) 181217-2 Extraterritorial Certified Survey Map – 2751 Winnegamie Drive Located in the Town of Clayton
 - d) 181217-3 Extraterritorial Certified Survey Map – 3102 Fairview Road Located in the Town of Clayton
 - e) 181217-4 Certified Survey Map – Speedy Clean Located at 1380 Earl Street
 - f) 181217-5 Developer Agreement – Jacobsen Meadows 3 Subdivision
 - g) 181217-6 Resolution Supporting State Legislation to Close Loopholes that Shift a Greater Property Tax Burden from Commercial to Residential Homeowners
 - h) 181217-7 Change Order #1 & Final – Sanitary Sewer Main Upgrade on Midway Road/WIS 441 Interchange Ramp Project
 - i) 181217-8 Change Order #1 & Final – 2018 Reconstruction of Water and Sanitary Sewer Mains on Dunning Street, Frances Street, Frances Way, Lakeview Lane, Sunset Lane, Maplecrest Drive, and Woodlawn Lane
 - j) 181217-9 Designation of Public Depositories
 - k) 181217-10 Acceptance of 2019 Animal Service Contract with Fox Valley Humane Association
 - l) 181217-11 Reappointment to the Neenah-Menasha Sewerage Commission – Village President Dale Youngquist
 - m) 181217-12 Issue Annual Secondhand Dealer Licenses – January 1 through December 31, 2019
 - n) 181217-13 Operator License Applicants
 - o) 181217-14 Expenditures
 - p) 181126-1:ORD Amend Fox Crossing Municipal Code Appendix B Fee Schedule for 2019 *Second Reading & Adoption*
 - q) 181126-2:ORD Amend Fox Crossing Municipal Code Appendix C Fines & Penalties Schedule for 2019 *Second Reading & Adoption*

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

9. Reports

- a) Utility Superintendent David Tracey – Status of Well #7 Located at Plant 2
- b) Police Chief Tim G. Seaver – Outcome of Police Lights of Christmas Program held on December 1, 2018
- c) Clerk Karen Backman – Circulation of Candidacy Papers Deadline is Wednesday, January 2, 2019 at 5:00 p.m.
- d) Park & Recreation Director Amanda Geiser – Outcome of Breakfast with Santa Event held on December 1, 2018
- e) President Dale Youngquist
 - Village Offices Closed December 24-25, 2018 and December 31, 2018-January 1, 2019 in Observance of the Holidays
 - Last Day for In-Person Tax Collection in 2018 at the Municipal Complex Finance Office is Friday, December 28, 2018; Community First Credit Union will Collect Taxes in the Lobby from 8:00 a.m. to Noon on Saturday, December 29, 2018 and from 8:30 a.m. to 5:00 p.m. on Monday, December 31, 2018
 - Kimberly-Clark Cold Spring Facility will Remain Open due to Agreement Reached between Kimberly-Clark and the Wisconsin Economic Development Corporation
 - Christmas and Holiday Wishes

10. Closed Session

Motion for the Village of Fox Crossing Board of Trustees to convene into Closed Session, pursuant to WI Statute 19.85(1)(g), specifically to confer with legal counsel regarding potential legal action regarding the recently approved water and sanitary sewer service agreements between the City of Appleton and Town of Clayton. Additionally, the Board will confer with legal counsel regarding Case No. 2017CV001027 between the Town of Clayton and the Village of Fox Crossing. In addition, the Board will confer with legal counsel regarding the claim against the Village of Fox Crossing from the August 28, 2018 sanitary sewer backup on Manitowoc Road. Finally, pursuant to WI Statute 19.85(c), the Board will discuss the performance and compensation of individual employees.

Pursuant to 19.85(2) of the Wisconsin Statutes, the Village Board of Trustees will reconvene into open session.

- a) 181217-1:CLOSED Consideration of Claim Against the Village of Fox Crossing from August 28, 2018 Sanitary Sewer Backup on Manitowoc Road

11. Adjourn

ORD #181217-1:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER 31 ZONING ORDINANCE –
REZONE 988 COLD SPRING ROAD FROM A-2 GENERAL AGRICULTURE
DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Section 1. Chapter 31, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by changing parcel 121051201, located at 988 Cold Spring Road, from A-2 (General Agriculture) to I-1 (Light Industrial) as shown in Attachment 1.

Section 2. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Section 3. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: December 17, 2018

Date Adopted: _____

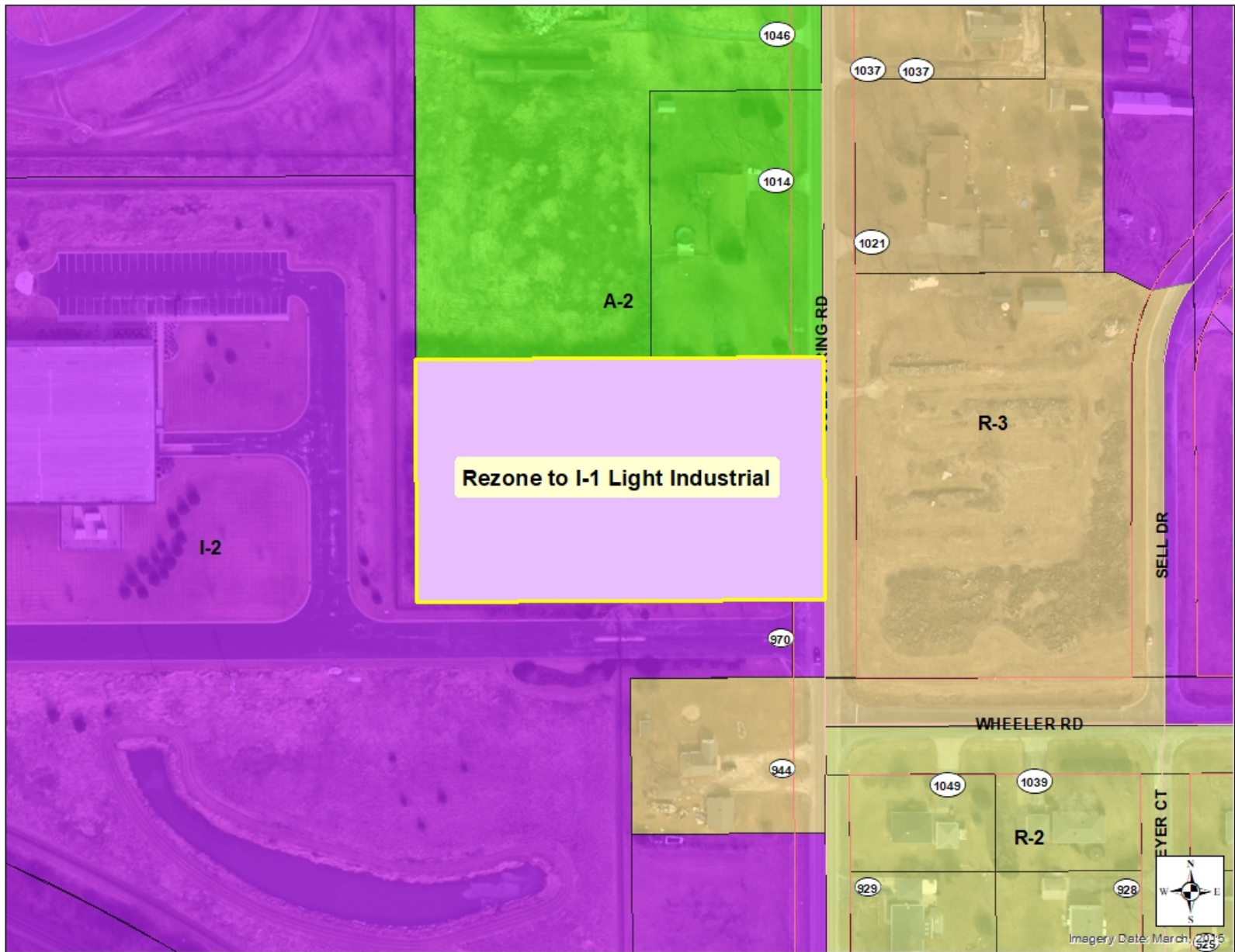
Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



RES #181217-1

CONDOMINIUM PLAT – 1020 AMERICAN DRIVE

WHEREAS, the applicant, Andrew Fenwick, has requested approval of a condominium plat for 1020 American Drive; and

WHEREAS, staff find that this condominium plat complies with the Village of Fox Crossing's Chapter 6 Land Division Ordinance; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their December 12, 2018 meeting and recommended approval of the condominium plat with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the condo plat.
2. The applicant shall provide the Village with a final copy of the recorded condo plat.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the condominium plat with the above conditions.

Adopted this 17th day of December, 2018

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-2

**EXTRATERRITORIAL CERTIFIED SURVEY MAP – 2751 WINNEGAMIE DRIVE
LOCATED IN THE TOWN OF CLAYTON**

WHEREAS, the applicant, Wayne Behnke, requests an Extraterritorial Certified Survey Map (CSM) approval for 2751 Winnegamie Drive in the Town of Clayton; and

WHEREAS, staff find that this Extraterritorial Certified Survey Map complies with the Village of Fox Crossing’s Chapter 6 Land Division Ordinance; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their December 12, 2018 meeting and recommended approval of the Extraterritorial Certified Survey Map with the following condition:

1. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Extraterritorial Certified Survey Map with the above condition.

Adopted this 17th day of December, 2018

*Requested by: George Dearborn, AICP, Director of Community Development
Submitted by: Dale A. Youngquist, Village President*

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-3

**EXTRATERRITORIAL CERTIFIED SURVEY MAP – 3102 FAIRVIEW ROAD
LOCATED IN THE TOWN OF CLAYTON**

WHEREAS, the applicant, Gabert-Rusch, requests an Extraterritorial Certified Survey Map (CSM) approval for parcels 006032301, 0060323, 0060324 and 006032302, located at 3102 Fairview Road in the Town of Clayton; and

WHEREAS, staff find that this Certified Survey Map complies with the Village of Fox Crossing's Chapter 6 Land Division Ordinance; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their December 12, 2018 meeting and recommended approval of the Extraterritorial Certified Survey Map with the following condition:

1. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Extraterritorial Certified Survey Map with the above condition.

Adopted this 17th day of December, 2018

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-4

CERTIFIED SURVEY MAP – SPEEDY CLEAN LOCATED AT 1380 EARL STREET

WHEREAS, the applicant, Bill Peotter, is requesting approval of a Certified Survey Map (CSM) for Speedy Clean at 1380 Earl Street; and

WHEREAS, staff find that this Certified Survey Map complies with the Village of Fox Crossing's Chapter 6 Land Division Ordinance; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their December 12, 2018 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded Certified Survey Map.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 17th day of December, 2018

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-5

DEVELOPER AGREEMENT – JACOBSON MEADOWS 3 SUBDIVISION

WHEREAS, the developer of Jacobson Meadows 3 Subdivision desires to construct infrastructure for the purpose of developing a 14-lot subdivision; and

WHEREAS, a development agreement is required specifying and guaranteeing that all required infrastructure needed for this development is properly installed.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the Village President and Village Clerk be authorized to sign the Developer's Agreement for Jacobson Meadows 3 Subdivision subject to final review by the Village attorney, Village staff and the submittal of funds to cover inspections, attorney and staff fees and street signs, and a letter of credit to cover the cost of construction of all required public improvements for this development.

BE IT FURTHER RESOLVED that the Village Clerk shall record a copy of the Developer's Agreement with the Winnebago County Register of Deeds.

Adopted this 17th day of December, 2018

Requested by: George L. Dearborn Jr., AICP, Director of Community

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist Village President

Attest: Karen Backman, Village Clerk

RES #181217-6

RESOLUTION SUPPORTING STATE LEGISLATION TO CLOSE LOOPHOLES THAT SHIFT A GREATER PROPERTY TAX BURDEN FROM COMMERCIAL TO RESIDENTIAL HOMEOWNERS

WHEREAS, home owners in Wisconsin already pay 70% of the total statewide property tax levy; and

WHEREAS, that disproportionate burden is about to get much worse unless the Legislature addresses tax avoidance strategies that national chains, and big box retail establishments are using across the country to gain dramatic reductions in their property tax bills at the expense of homeowners and other taxpayers; and

WHEREAS, a carefully-orchestrated wave of hundreds of lawsuits in Wisconsin is forcing assessors to slash the market value of thriving national retail stores, shifting their tax burden to local mom and pop shops and homeowners; and

WHEREAS, National chain stores in Wisconsin have argued in communities across the state that the assessed value of their property for property tax purposes should be less than half of their actual sale prices on the open market; and

WHEREAS, in many cases the courts have sided with National chains, requiring communities to refund tax revenue back to the stores; and

WHEREAS, big box chains are using what is known as the “Dark Store Theory” to argue that the assessed value of a new store in a thriving location should be based on comparing their buildings to sales of vacant stores in abandoned locations from a different market segment; and

WHEREAS, the Republican-controlled Indiana state Legislature has on two occasions in the last two years overwhelmingly passed legislation prohibiting assessors from valuing new big box stores the same as nearby abandoned stores from a different market segment; and

WHEREAS, the Michigan state house overwhelmingly passed similar legislation in May of 2016; and

WHEREAS, in November 2018, the voters of Winnebago County voted in favor of a referendum supporting the adoption of legislation to close the loopholes that shift a greater property tax burden from commercial to residential homeowners with a vote of 50,669 in favor of the referendum, and 18,086 against the referendum.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees urges the Governor and the Legislature to protect homeowners and main street businesses from having even more of the property tax burden shifted to them by passing legislation clarifying that:

1. Leases are appropriately factored into the valuation of leased properties; and

2. When using the comparable sale method of valuation, assessors shall consider as comparable only those sales within the same market segment exhibiting a similar highest and best use rather than similarly sized but vacant properties in abandoned locations.

Adopted this 17th day of December, 2018

Requested by: Kris Koeppel, Village Trustee #2

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-7

**CHANGE ORDER #1 AND FINAL – SANITARY SEWER MAIN UPGRADE ON
MIDWAY ROAD/WIS 441 INTERCHANGE RAMP PROJECT**

WHEREAS, on June 11, 2018, Woleske Construction Co., Inc., was awarded the Sanitary Sewer Main Upgrade on Midway Road/WIS 441 Interchange Ramp Project, for the Base Bid amount of \$194,298.00; and

WHEREAS, Alternate Bid A for \$5,000, and Alternate Bid B for \$5,000, were previously approved by the Village Board on June 11, 2018, but are reflected in Change Order #1; and

WHEREAS, Change Order #1 and Final reflects an increase of \$38,107.30, due to the following:

Alternate Bid A (previously approved)	\$ 5,000.00
Alternate Bid B (previously approved)	\$ 5,000.00
Remove and Replace Manholes (for Midway Road Sewer Relay)	\$25,560.64
Pavement Restoration for Manholes	<u>\$ 2,546.66</u>
Total:	\$38,107.30

WHEREAS, the increase of \$38,107.30 from Change Order #1 items results in a new total contract price of \$232,405.30 (bid tabulation attached); and

WHEREAS, it is the recommendation of Village Engineer Brad Werner and Utility Superintendent David Tracey to approve Change Order #1 and Final to Woleske Construction Co., Inc., for an increase in the amount of \$38,107.30, resulting in a new contract amount of \$232,405.30.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 and Final for the Sanitary Sewer Main Upgrade on Midway Road/WIS 441 Interchange Ramp Project, for an increase in the amount of \$38,107.30 to **Woleske Construction Co., Inc., 223 Woodline Drive, Unit 5, Beaver Dam, Wisconsin**, in the adjusted contract amount of \$232,405.30.

Adopted this 17th day of December, 2018

Requested by: David Tracey, Utility Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-8

CHANGE ORDER #1 & FINAL – 2018 RECONSTRUCTION OF WATER AND SANITARY SEWER MAINS ON DUNNING STREET, FRANCES STREET, FRANCES WAY, LAKEVIEW LANE, SUNSET LANE, MAPLECREST DRIVE, AND WOODLAWN LANE

WHEREAS, on March 12, 2018, Donald Hietpas & Sons was awarded the 2018 Reconstruction of Water and Sanitary Sewer Mains on Dunning Street, Frances Street, Frances Way, Lakeview Lane, Sunset Lane, Maplecrest Drive, and Woodlawn Lane Project, for the amount of \$1,293,092.25; and

WHEREAS, Change Order #1 reflects an increase of \$230,887.10, due to the following:

Addition of Midway Road Water Main Relay Project:	\$250,733.97
Final Quantities Adjustment	<u>(\$ 19,846.87)</u>
Total:	\$230,887.10

WHEREAS, the increase of \$230,887.10 from Change Order #1 items results in a new total contract price of \$1,523,979.35 (bid tabulation attached); and

WHEREAS, it is the recommendation of Village Engineer Brad Werner and Utility Superintendent David Tracey to approve Change Order #1 to Donald Hietpas & Sons, for an increase in the amount of \$230,887.10, resulting in a new contract amount of \$1,523,979.35.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 for the 2018 Reconstruction of Water and Sanitary Sewer Mains on Dunning Street, Frances Street, Frances Way, Lakeview Lane, Sunset Lane, Maplecrest Drive, and Woodlawn Lane Project, for an increase in the amount of \$230,887.10 to **Donald Hietpas & Sons, 1450 E. North Avenue, Little Chute, Wisconsin, 54140**, in the adjusted contract amount of \$1,523,979.35.

Adopted this 17th day of December, 2018

Requested by: David Tracey, Utility Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-9

DESIGNATION OF PUBLIC DEPOSITORIES

WHEREAS, the Village of Fox Crossing Finance Department solicited requests for banking proposals in June 2018; and

WHEREAS, the Village received 9 proposals from the 17 financial institutions solicited; and

WHEREAS, the Finance Director evaluated the proposals, based on seven (7) criteria sections: Charges for Services (25 pts), Financial Strength and Stability (25 pts), Comprehensiveness of Services Provided (20 pts), Assigned Relationship Manager or Team (10 pts), Earnings (5 pts), Service Enhancements (5 pts), Public Sector Experience and Resources (5 pts), Other Factors & References (5pts); and

WHEREAS, it is the recommendation of the Finance Director to select Associated Bank for the primary Village of Fox Crossing checking account; and

WHEREAS, Associated Bank had the best net cost based, which is the gross cost less the earnings credit received, has a designated governmental banking team, provides all services requested, such as account analysis statements, remote deposit, positive pay, and online banking token security for multiple users, collateralization of funds, and outgoing wires processed within 60 minutes of receipt; and

WHEREAS, Associated Bank has potential service enhancements such as sweep accounts, lockbox, and purchasing card services; and

WHEREAS, it is necessary to have the Village of Fox Crossing Board of Trustees update the official designation of financial depositories and authorized individuals to sign required documents; and

WHEREAS, to maximize village revenues through investments, the Finance Director is recommending to contract with Ehlers Investment Partners as an independent investment advisory service.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby designates Associated Bank as the Village of Fox Crossing's main checking account, with a secondary account with Community First Credit Union (currently used for cash deposits and tax collection), and continue to designate the State of Wisconsin Local Government Investments Fund (LGIP) as the main savings account.

BE IT FURTHER RESOLVED that the Finance Director continues to have the authority to seek other bank accounts and investments, at secure financial institutions that are deemed in the best interest of the Village of Fox Crossing, with the current listing, including: Evergreen Credit Union, Huntington National Bank, Investors Community Bank, Nicolet National Bank, Prospera Credit Union, and Vining Sparks.

BE IT FURTHER RESOLVED that the primary authorized persons are the Finance Director and Village Clerk, with the Deputy Finance Director and Deputy Clerk as the alternates for the purpose of signing checks and making ACH and direct wire transfers of funds.

BE IT FURTHER RESOLVED that all checks will require two signatures, one from the Finance Office and one from the Clerk's Office, as required by Wisconsin Statute 66.0607(3), digitized or facsimile signatures are authorized.

BE IT FURTHER RESOLVED that the Finance Director, Village Clerk, and associated deputies are authorized persons to sign required banking and investment documents.

BE IT FURTHER RESOLVED that this resolution supersedes any prior authorization for official designation of depositories and investment accounts.

Adopted this 17th day of December, 2018

Requested by: Myra Piergrossi, Finance Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-10

**ACCEPTANCE OF 2019 ANIMAL SERVICE CONTRACT WITH FOX VALLEY
HUMANE ASSOCIATION**

WHEREAS, the Village of Fox Crossing currently contracts with the Fox Valley Humane Association (FVHA) for the handling of stray domestic animals; and

WHEREAS, the current contract started on January 1, 2018; and

WHEREAS, FVHA has proposed a new agreement, which for the most part decreases cost, but more specifically defines liability between the Village and FVHA; and

WHEREAS, it is the recommendation of the Police Chief and Finance Director that the proposed 2019 service contract with FVHA be accepted.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the proposed 2019 Service Contract with Fox Valley Humane Association, located at N115 Two Mile Road, Appleton, Wisconsin, be accepted.

Adopted, this 17th day of December 2018

Requested by: Myra Piergrossi, Finance Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-11

**REAPPOINTMENT TO THE NEENAH-MENASHA SEWERAGE COMMISSION –
VILLAGE PRESIDENT DALE YOUNGQUIST**

WHEREAS, the Village of Fox Crossing Board of Trustees appoints a member to represent the interests of the Village of Fox Crossing on the Neenah-Menasha Sewerage Commission (NMSC); and

WHEREAS, Village President Dale Youngquist currently serves as Fox Crossing's representative to the NMSC; and

WHEREAS, Village President Dale Youngquist's term on the NMSC expires on December 31, 2018; and

WHEREAS, the Fox Crossing Board of Trustees may appoint a representative whose three-year term of office will commence on January 1, 2019 and expire December 31, 2021; and

WHEREAS, it is the recommendation of Village President Dale Youngquist to be reappointed and continue to serve on the Neenah-Menasha Sewerage Commission.

NOW, THEREFORE, BE IT RESOLVED that the Fox Crossing Board of Trustees hereby reappoints Dale Youngquist, Village President, to the Neenah-Menasha Sewerage Commission effective January 1, 2019 through December 31, 2021.

Adopted this 17th day of December, 2018

*Submitted by: Dale A. Youngquist, Village President
Requested by: Karen Backman, Village Clerk*

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-12

**ISSUE ANNUAL SECONDHAND DEALER LICENSES – JANUARY 1 THROUGH
DECEMBER 31, 2019**

WHEREAS, the annual Secondhand Dealer license applicants listed below have made proper application with the Village Clerk's office and the proper fees have been paid and receipted; and

WHEREAS, the Clerk's office submits the following for Village Board approval:

Mark Heimerl for Austin's Resale – 1050 Appleton Road

Quintin Meyer for Charmed Story of Wisconsin, LLC. – 3003 W Prospect Ave.

Kenneth H. Melchert for The Harp Gallery – 2495 Northern Road

Daniel Quella for Now That Is Cool – 1020 Appleton Road

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby grants approval of the Secondhand Dealer licenses above *pending satisfactory inspections, background checks, and a report from the Finance Department* that all outstanding invoices and taxes have been satisfied, for the licensing period of January 1 through December 31, 2019.

Adopted this 17th day of December, 2018

Requested by: Karen Backman, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-13

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants listed below have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicant(s) as follows:

Angela M. Cook	Approve
Alan J. Kolbeck	Approve
Monica M. Allen	Approve
Patricia C. Weisgerber	Deny
Vanessa M. Brandom	Approve

NOW, THEREFORE BE IT RESOLVED, by the Village of Fox Crossing Board of Trustees, recommends the above applicants be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program for the licensing period of **JULY 1, 2018 – JUNE 30, 2020.**

BE IT FURTHER RESOLVED that the applicant above recommended for denial, be DENIED.

Adopted this 17th day of December, 2018

Requested by: Tim G. Seaver, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #181217-14

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$ 1,089,300.56

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund 2018	\$	99,791.40
Special Revenue Fund 2018	\$	4,978.19
Debt Fund 2018	\$	-
Capital Projects Fund 2018	\$	149,386.99
Water Fund 2018	\$	54,925.06
Sewer Fund 2018	\$	13,451.25
Stormwater Fund 2018	\$	29,812.47
Trust & Agency Fund 2018	\$	182.50
Park Commission Processed Payments	\$	-
Special Processed Payments	\$	736,772.70
Total:	\$	<u>1,089,300.56</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 17th day of December, 2018

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

ORD #181126-1:ORD *Second Reading & Adoption*

AMEND VILLAGE OF FOX CROSSING MUNICIPAL CODE APPENDIX B FEE SCHEDULE FOR 2019

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. The Village of Fox Crossing Municipal Code, revised on November 28, 2005, consists of Chapters 1 through 35, each inclusive, and is hereby adopted.

Part II. Sections within the Code referencing Wisconsin Statute numbers, as amended from time to time, remain applicable incorporating all amendments by the State.

Part III. All chapters within the Municipal Code book previously amended, removed fees and placed these matters on the *Appendix B Fee Schedule*, now included as a part of the Municipal Code.

Part IV. Certain fees have been increased, which take effect January 1, 2019, and are reflected on the *Appendix B Fee Schedule*, as attached.

Part V. All ordinances or parts of ordinances, contradicting the provisions of this ordinance, are hereby repealed. Appendix B is hereby adopted as amended.

Part VI. This ordinance shall take effect after its passage and posting on January 1, 2019.

Date Introduced: November 26, 2018

Date Adopted: _____

Requested by: Jeffrey Sturgell, Village Manager

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

ORD #181126-2:ORD *Second Reading & Adoption*

**AMEND THE VILLAGE OF FOX CROSSING MUNICIPAL CODE APPENDIX C
FINES AND PENALTIES SCHEDULE FOR JANUARY 1, 2019**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. The Village of Fox Crossing Municipal Code, revised on November 28, 2005, consists of Chapters 1 through 35, each inclusive, and is hereby adopted.

Part II. Sections within the Code referencing Wisconsin Statute numbers, as amended from time to time, remain applicable incorporating all such amendments by the State.

Part III. All chapters within the Municipal Code book previously amended, removed fines and penalties and placed these matters on the Appendix C - Fines and Penalties Schedule, now included as a part of the Municipal Code.

Part IV. Certain fines and penalties have been increased, which take effect January 1, 2019, and are reflected on the Appendix C Fines and Penalties Schedule, as attached.

Part V. All ordinances, or parts of ordinances, contradicting the provisions of this ordinance, are hereby repealed. Appendix C is hereby adopted as amended.

Part VI. This ordinance shall take effect after its passage, publication and posting on January 1, 2019.

Date Introduced: November 26, 2018

Date Adopted: _____

Requested by: Jeffrey Sturgell, Village Manager

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk