



Fox Crossing Community Development Department  
2000 Municipal Drive Neenah, WI 54956  
Phone (920) 720-7105 Fax (920) 720-7116  
[www.foxcrossingwi.gov](http://www.foxcrossingwi.gov)

**VILLAGE OF FOX CROSSING  
PLANNING COMMISSION MEETING  
WEDNESDAY, February 19, 2020 @ 5:15 PM  
MUNICIPAL COMPLEX - 2000 MUNICIPAL DRIVE**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES – January 22, 2020**

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Extraterritorial CSM – Town of Clayton– Clayman Creek

**OTHER BUSINESS**

1. Development Activity Report

**COMMUNICATIONS**

1. Sustainability Committee Report

**PUBLIC FORUM: Non-Agendized Village Related Matters**

*Pursuant to WI Statutes 19.83(2) & 19.84(2), the public may present matters; however, they cannot be discussed or acted upon. Limited to ten minutes - non-repetitive matters.*

**ADJOURNMENT**

If you have any questions, please call (920) 720-7105 for information. You may also access the staff recommendations on the website, [www.foxcrossingwi.gov](http://www.foxcrossingwi.gov). From the main page, click "Meetings," then "Agendas." The recommendation is posted on the website the Thursday or Friday preceding the Plan Commission meeting.

**PLEASE NOTE:** It is possible that members of and possibly a quorum of Village Board members or other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body other than the governmental body specifically referred to on the agenda above.

The Commission reserves the right to take up any item on the agenda at any time after the meeting commences.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administration Office at (920) 720-7101.

**VILLAGE OF FOX CROSSING  
PLANNING COMMISSION MEETING  
WEDNESDAY, JANUARY 22, 2020 at 5:15 PM  
MUNICIPAL COMPLEX - 2000 MUNICIPAL DRIVE**

**CALL TO ORDER:** Chairperson Jochman called the Planning Commission meeting of January 22, 2020 to order at 5:17 p.m.

**PRESENT:** Chairperson: Chair Dennis Jochman  
Commissioners: Mr. Tom Young, Ms. Tracy Romzek, Mr. Aron Sabel, Mr. Michael Scheibe, Mr. James Zielinski, and Maury Cox

Staff: Community Development Director George Dearborn

**EXCUSED:** None

**ALSO PRESENT:** Thom Willeke

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES – December 11, 2019**

A motion was made by Mr. Cox, seconded by Mr. Scheibe, to approve the meeting minutes of December 11, 2019 Planning Commission Meeting

The motion carried 7-0

**OLD BUSINESS**

**Item– Zoning Ordinance Text Amendments to Personal Storage**

Director Dearborn reported on the final adoption by the Village Board of the zoning text amendment that limits the placement, type and numbers of personal storage facilities that can be constructed in the Village.

**NEW BUSINESS**

Director Dearborn reported on the upcoming 2019 MS4 annual report and the Planning Commission and stormwater review committee. One of the key new requirements is expanding the public education. At this meeting, Director Dearborn reported on public reporting methods and encouraged the public to review the Village's web site. He reported that we all need to work together to improve surface water quality.

**Development Activity Report**

Director Dearborn reviewed annual building permit report for 2019. The building permit value for 2019 was \$53,306,398 a increase from 2018, which was \$45,352,888. The Village continues to see continued growth.

Plan Commission  
January 22, 2020

**PUBLIC FORUM**

The Village Planning Commission Chairman Dennis Jochman reported on the recent Village Board workshop.

**ADJOURNMENT:**

Mr. Cox made a motion, which was seconded by Mr. Scheibe, to adjourn the meeting.

The motion carried – 7-0

5:42 p.m.

George Dearborn  
Recording Secretary

# MEMO

**Date:** February 12, 2020  
**To:** Village Planning Commission Members  
**From:** George Dearborn, AICP Director of Community Development  
**RE:** New Business Item 1 – Extraterritorial Certified Survey Map – Town of Clayton – Clayman Creek

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## Overview

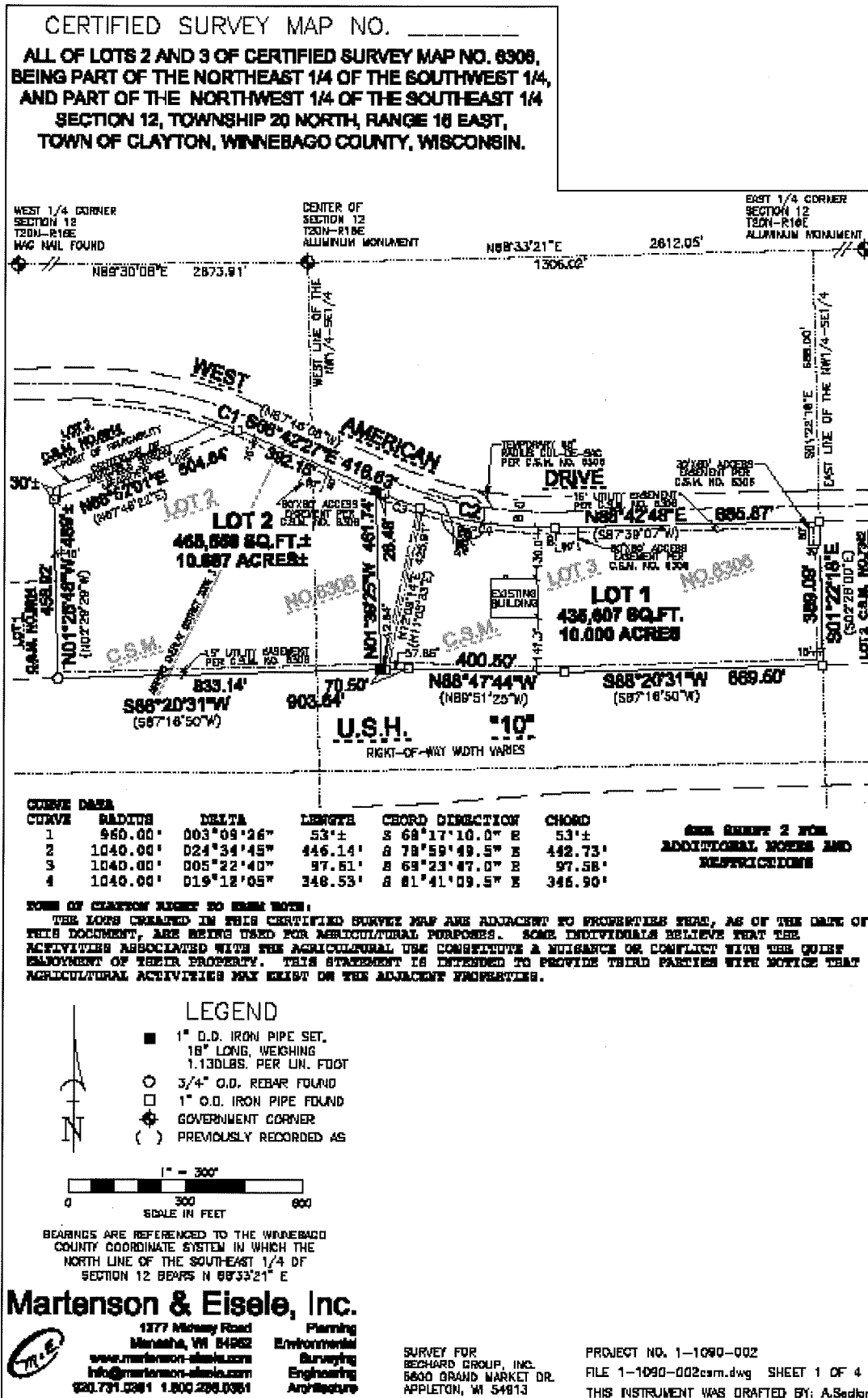
This is an extraterritorial review of a two-lot csm located in the Town of Clayton within the Villages 1.5 mile extraterritorial area. The parcels proposed for modification with this CSM are shown on figure 1. The applicant is adjusting the middle property line west as shown on the attached CSM, which is shown on figure 2.

As a side note, this will most likely be the last formal extraterritorial review of land divisions in the Town of Clayton. The Village has approved an agreement with the Town of Clayton that will eliminate this extraterritorial review requirement for the Town of Clayton. The key aspect of this agreement is the providing Village water and sewer to portions of the Town of Clayton and the prohibition on future annexations for 10 years. The Town will be paying the Village for water and sewer access.

In the near future, the Planning Commission will need to review the Villages Comprehensive Plan to address this issue and also look at the impact of other potential annexations from the Town of Neenah.







Staff Recommendation

I find that this extraterritorial CSM complies with the Village of Fox Crossing's Chapter 6 Land Division Ordinance and Zoning Ordinance and recommend approval with the following condition:

1. The applicant shall provide the Village with a final copy of the recorded Certified Survey Map.



# Other Business 1 – Development Activity January 2020 Annual Report

## This Month

- 0 Single-Family      0 Duplex      Commercial

## Totals

### Residential

- **0 SF this year**
- **0 Duplex this year**
- **0 MF (0 units) this year**

### Commercial

**0 this year**

- 4 SF last year      0 last year
- 0 Duplex last year
- 0 MF last year

## Total Values

**This year \$5,642,338**

**Last year \$2,918,803**

\* Includes HVAC & Electrical for KC, OSMS



**VILLAGE OF FOX CROSSING  
SUSTAINABILITY COMMITTEE MEETING  
Wednesday, February 5, 2020 at 5:15 PM  
MUNICIPAL COMPLEX - 2000 MUNICIPAL DRIVE**

*"To help sustain our community for future generations by using resources in the most responsible ways at the right times and for the right reasons."  
-Fox Crossing Sustainability Committee Mission Statement*

**CALL TO ORDER**

**APPROVAL OF MINUTES – December 6, 2019**

**PUBLIC FORUM: Non-Agendized Village Related Matters**

*Pursuant to WI Statutes 19.83(2) & 19.84(2), the public may present matters; however, they cannot be acted upon. There is a three minute time limit per person on non-repetitive matters.*

**MISCELLANEOUS BUSINESS**

**OLD BUSINESS**

1. Plastic Film Recycling Quantities
2. Community Garden Sales
3. Street Light LED update

**NEW Business**

1. Fox River Cleanup Sponsorship & Participation
2. Discussion of ensuring sustainability for new Village storage building

**ADJOURNMENT**

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